

## Maintenance Worker - Operations

### The Agency

The Calgary John Howard Society (CJHS) is a community-based charitable organization dedicated to reducing the incidence of crime and increasing community safety through preventative and restorative justice practices. To accomplish these ends, we provide direct services to individuals at risk, advocacy for effective responses to crime with the individuals involved and education for youth and adults in the community. The Calgary John Howard Society is committed to an organizational environment that recognizes the dignity and worth of each person. CJHS values diversity and inclusion and welcomes qualified applicants from all walks of life.

### The Program

The Calgary John Howard Society owns or operates seven locations within Calgary. Our Maintenance Worker performs general cleaning and maintenance activities at our sites, contributing to the safety and well-being of our clients, employees and stakeholders.

### The Position

- Experienced in institutional cleaning
- Valid CSTS/WHMIS, First Aid/CPR endorsements or the ability to obtain
- Operational knowledge of required equipment, valid driver's license and clean drivers abstract
- Experience with general repair, preventative maintenance and painting
- Basic computer skills/knowledge
- Comfortable working in proximity with high-needs clients
- High school diploma or equivalent
  
- Load, unload and move products/materials by hand or using basic material handling equipment
- Operate industrial cleaning equipment, vacuum cleaners, floor/wax strippers, high pressure washers and snow removal equipment
- Wash windows, interior and exterior walls
- Clean snow and ice from walkways and parking areas
- Cut grass and tend grounds
- Perform other routine maintenance jobs and repairs
- Operate agency vehicle to transport materials to and from stores/facilities
- Other duties as assigned

This is a full-time, 37.5 hour/week, benefit-eligible position.

**Applications will be accepted until October 15, 2018**

**Please submit your cover letter and resume to:**

**Michael Berenbaum, Operations Manager**

michael.berenbaum@cjhs.ca

*The Calgary John Howard Society thanks all applicants; however, only those considered for an interview will be contacted.*