

## Program Manager, Community Reintegration

### The Agency

The Calgary John Howard Society (CJHS) is a community-based charitable organization dedicated to reducing the incidence of crime and increasing community safety through preventative and restorative justice practices. To accomplish these ends, we provide direct services to individuals at risk, advocacy for effective responses to crime with the individuals involved and education for youth and adults in the community. The Calgary John Howard Society is committed to an organization environment that recognizes the dignity and worth of each person. CJHS values diversity and inclusion and welcomes qualified applicants from all walks of life.

### The Programs

*The Adult Housing Reintegration Program (AHRP)* provides scattered-site housing, harm reduction services and intensive supports to individuals above the age of 18 who: are chronically homeless; have repeat involvement with the justice system; and are frequent users of emergency, health, correctional and shelter services.

*The Community Re-entry Support Program (CRESP)* provides outreach support for individuals transitioning from incarceration to independence. The CRESP team (staff and volunteers) meet with individuals while incarcerated and provide ongoing individualized client support within the community.

*The Community Case Management and Supervision Program (CCMS)* is intended to serve as an alternative to detention and promote detention avoidance or release for individuals awaiting deportation who remain cooperative with the Canada Border Service Agency (CBSA). Through joint consultations with the CBSA, a level of intervention is determined to mitigate risk, support release into the community and encourage compliance until removal where possible, and applicable.

### The Position

The Program Manager will be responsible for ongoing program development of the program(s) and direct reports.

Roles and responsibilities include:

- Management and development of a healthy, dynamic team (four AHRP Caseworkers, Housing Liaison, Occupational Therapist, two CRESP Caseworkers and one CCMS Case Manager);
- Supervise property management (by housing liaison) for CJHS-owned housing complex in Mayland Heights;
- Guide and direct activities of outreach-based case management;
- Coaching and support program staff;
- Ensure data collection, agency/funder reporting and program accreditation;
- Quality improvement and ongoing program evaluation;
- Budget planning & monitoring;
- Sit on relevant committees;
- Organize training and workshops for staff;
- Develop and nurture healthy partnerships (internally and externally).

Qualifications include five years of experience with the target population, experience in supervisory position, degree in a related discipline, proven leadership skills, and experience with criminology, addiction, mental health and harm reduction. This is an 18-month term-certain full-time (40 hours/week) position.

**Applications will be accepted until Jan. 21, 2019 (for Anticipated Start Date: Feb. 15, 2019).**

**Please submit your cover letter and resume to:**

**Gord Sand, Executive Director**

[Gord.Sand@cjhs.ca](mailto:Gord.Sand@cjhs.ca)

*The Calgary John Howard Society thanks all applicants; however, only those considered for an interview will be contacted.*