

Manager – Bedford House and Building Bonds in Community (BBiC)

The Agency

The Calgary John Howard Society (CJHS) is a charity that reduces crime and makes Calgary communities safer by helping youth and adults make positive changes and move away from criminal behaviour. We do this by addressing the root causes of crime through housing, education, employment programs and support so that individuals have alternatives to breaking the law. CJHS is committed to restorative justice and an organizational environment that recognizes the dignity and worth of each person. CJHS values diversity and inclusion and welcomes qualified applicants from all walks of life.

The Program

Bedford House is a Community Residential Facility (CRF) for males on a conditional release. It has 32 apartments and utilizes an independent living model while providing support, intensive case management and connections to appropriate community services. Practices are rooted in the CJHS Practice Framework Principles of trauma-informed care, cultural respect and inclusion, restoration and transformation, natural supports and social inclusion and harm reduction. Bedford House works closely with our funder and partner the Correctional Service of Canada, to ensure the residents have the appropriate support and supervision to make positive changes and address the factors contributing to their criminal behaviours. Bedford House also supports individuals who are facing deportation through the Community Case Management and Supervision program, individuals over the age of 18 under an Intensive Rehabilitative Custody and Supervisor (IRCS) order, and Persons with Developmental Disabilities (PDD) clients who have a history of incarceration or criminal involvement.

Building Bonds in Community (BBiC) works with men who have a history of incarceration and provides the opportunity to receive peer support and build social skills to cultivate meaningful relationships and purpose in the lives of the participants. The program seeks to create impactful connections between volunteers and participants, as well as among participants.

The Position

Reporting to the Director of Housing, the Manager is responsible for program oversight and development. Current direct reports include the Bedford House Team Lead, BBiC Coordinator and PDD Community Access Support Worker – additional direct reports may be added with future program development. The Manager is responsible for program excellence, ensuring effective team development, program delivery, budget planning and monitoring, quality improvement and evaluation. The Manager is accountable to the overall maintenance of the facilities and will work closely with the Operations Manager to ensure the building is in good repair. The Manager ensures that all funder and agency expectations and reporting requirements are met. They are responsible for ensuring appropriate occupancy levels at Bedford House and program participant numbers in BBiC. The Manager is an active member of the CJHS Leadership team, collaborates with other agency programs, and ensures the CJHS mission, vision, values, and Practice Framework Principles are embedded within the programs. Further, they will bring the CJHS perspective and values in community collaboration and network development. Given Bedford House is a residential facility staffed 24/7 there is an on-call component to the position.

Considered candidates will hold a relevant diploma/degree and/or relevant experience including a minimum of five years supporting individuals with criminal involvement and/or mental health and addictions. They will have 3+ years of leadership experience. The successful candidate will demonstrate critical thinking skills, adaptability and the ability to problem solve and manage crises. Brain Story Certification is considered an asset.

Applications will be accepted until January 20, 2025, or until a suitable candidate is found.

Please submit your cover letter and resume to:

lacey.leibel@cjhs.ca